

Year 9 Parents' Consultation Evening
Tuesday 22nd March 2016 – 3:45pm to 7:45pm

March 2016

Dear Parent/Carer

I am writing to invite you to the Year 9 Parents' Consultation Evening on Tuesday 22nd March 2016 from 3:45 – 7:45pm. The Consultation Evening is an opportunity for you to meet and speak to each of your child's subject teachers and review their academic progress. Each member of staff who teaches your child will be available for a five-minute appointment to discuss his/her progress. If you require a longer meeting; please contact your child's teacher and arrange another time, this is to ensure all staff has enough time to see parents.

I would request that appointments are made at the following times:

If your child is in the 'A' Half of the Year **3:45 – 5.30pm**
(Tutor groups: Champion 1 & 2; Fisher 1 & 2; More 1 & 2)

If your child is in the 'B' Half of the Year **6.00 – 7:45pm**
(Tutor groups: Clitherow 1 & 2; Southwell 1 & 2; Ward 1 & 2)

Parents will meet teachers in the Jerusalem building classrooms and in our two activity studios. You should report to the school's main reception on arrival where Sixth Form students will be able to assist you and give you a map of the teachers' locations.

We have inserted a 30 minute break between the end of the first session and the start of the second session. By dividing the evening in this way, we hope to clear the backlog of parents waiting to see staff during the first half of the evening. This should provide families attending the second half of the evening with a less congested and more comfortable experience. The school will be able to accommodate families who cannot make the above times, however to aid your enjoyment of the evening, I hope that you will make every effort to meet the allocated times above.

Your son/daughter will book the appointments in advance. Therefore, please let your child know the time you will arrive so that the appointments can be made. Please remember, if you will be attending without your son/daughter, it is important that you bring a list of their teachers to school with you.

Please note we do not have any parking available on site, please do not try to use the car park as you will be turned away.

I look forward to seeing you on Tuesday 22nd March 2016.

Yours Faithfully

Miss C Benson

Miss C Benson
Head of Year 9

(Please return this slip by Friday 18th March 2016)

To: **Miss C Benson – Head of Year 9**

I will/will not be attending Parents' Consultation Evening on Tuesday 22nd March 2016.

Name of Pupil:

Tutor Group:

Year 9 Parents' Evening
Tuesday 22nd March 2016
Teacher Appointments

<u>Subject</u>	<u>Teacher</u>	<u>Time</u>
English		
Maths		
Science		
RE		
Language French/Spanish		
Geography		
History		
IT		
Art		
Drama		
Music		
DT		
PE		

