

COVID-19 – Behaviour Policy Addendum

Traveling to and from school

- **Stay at home when displaying Covid-19 symptoms** (high temperature, new persistent dry cough, loss of taste or smell)
- **Bring a packed lunch** where possible and do not use local stores
- Carry a hand sanitiser where possible
- **Walk, cycle or travel in a family car where possible**
- If you have to travel on public transport, wear a plain face covering and socially distance as much as possible
- **Do not meet friends in Greenford** and do not congregate in groups outside of school
- **Leave the school site immediately** when dismissed and go directly home

Entering school site

- Arrive at school as close to the designated start time as possible
- Go to the designated entry point and social distance where possible using the markers as guidance
- **Face coverings (masks) can be worn where it does not interfere with teaching and learning. These must be plain coloured. Particular consideration should be given to wearing a mask in the cafeteria, stairways, and corridors where social distancing cannot be maintained at all times. *Masks worn in school must be separate to the one that was worn travelling to school. Upon arrival to school, the travel mask should be placed into a sealable plastic bag or disposed into a covered bin. All single use masks should be disposed of in this way after use.***

Clothing

- **Students must wear full school uniform**
- **Trainers are not permitted on school site**
- **No jewellery** is to be worn, including watches

Movement around the school site

- **Sanitise hands regularly (when entering and leaving classrooms)**
- **Respect social distancing guidance** on site and adhere to floor markings whenever possible
- Use the one-way system at all times, unless directed otherwise by a member of staff or in the event of a fire alarm/evacuation
- Pay attention to signage and one way systems when using stairwells
- No more than two students permitted in the toilets at one time

In classrooms

- Enter classrooms on arrival (do not wait for the teacher to arrive) and use hand sanitiser immediately
- Cover mouth and nose with a flexed elbow or tissue when coughing or sneezing
- Dispose of used tissues immediately in a bin
- Use hand sanitiser before leaving a classroom
- Pupils must bring their own personal equipment to school, including: pens (including green pen), coloured pencils, ruler, calculator, maths equipment (geometry set), whiteboard pens, a glue stick
- Pupils should bring in personal headphones that are compatible with school PC's
- Do not share equipment (where possible), drink bottles or food with other students
- In lessons where equipment is shared, this will be cleaned with antibacterial wipes after use
- At the end of all lessons desks, chairs and keyboards will be cleaned with antibacterial wipes
- The number of students in the Library will be strictly limited. All books will be quarantined for 48 hours when returned

Break times

- Do not go out of bounds and stay in your year group designated social area at all times
- If using the school canteen, please line up as soon as you have been dismissed from period 3
- Use the toilet facilities closest to your designated social area

Students who fail to adhere to social distancing measures

As our school community adapts to social distancing measures put in place to keep us all safe, there will be moments when students forget to adhere to all the guidelines and transgressions are accidentally made. In such circumstances, students will not be sanctioned, but pupils will be reminded of the guidelines. However, **any student demonstrating a blatant disregard to these guidelines, resulting in a heightened risk to the health and welfare of other members of the community, will face sanctions in line with the school's policy on physical assaults.**

Do not stigmatize your peers or tease anyone about being sick; remember that the virus doesn't follow geographical boundaries, ethnicities, age, ability or gender.