



Parent Contributions to the Building Fund

Dear Parent/Carer

Welcome to The Cardinal Wiseman Catholic School!

I hope your son/daughter is excited by the prospect of joining our school in September and I look forward to welcoming him/her. For a student starting at our school, I would like to highlight some key areas to help ensure your child has the best possible start at our school.

Cashless School - ParentPay

The Cardinal Wiseman Catholic School is a 'cashless' school for all payments made to the school. The 'cashless system' gives both you and your child security and peace of mind by allowing you to make payments using **ParentPay**. ParentPay is a secure online income collection and management service which allows you to make payments to school using your debit/credit card. It means that you can have the confidence that your money has been spent according to your wishes; your child does not have to carry money either to or from school; your child's money cannot be lost either inside or outside the school.

All payments for the following areas should be made online via ParentPay:

- i) school meals
- ii) parents' contributions to the building fund
- iii) music lessons
- iv) school trips / events etc.
- v) art/photography resources

Parental Contributions to the Building Fund

You will be aware that Cardinal Wiseman, like most Catholic schools, is granted 'voluntary aided' status by the government. This means that although we are in the state system, we can retain our traditions and organise the school on the basis of the teachings of the Catholic Church. However, in return, all Catholic schools are required by law to raise 10% of the cost of developing and maintaining the school buildings, which is something other state schools do not have to do. Therefore, parental contributions to the building fund play an important role in helping to maintain our school in this time of financial cuts.

How to contribute:

The Cardinal Wiseman Catholic School's Governing Body has agreed to ask for a non-refundable contribution of £100 per family for the coming academic year.

Gift Aid

Our school runs a Gift Aid scheme, which is one of the simplest and most effective ways of giving to our school. The Gift Aid scheme means that for every £1 parents donate, the school receives an extra 25 pence from the Inland Revenue. For example, if you are a



The
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taxpayer and give £100 to the school, you will have paid tax on that amount. The school can claim back £25 **with Gift Aid** so **your donation of £100 would become worth £125** and it would not cost you an extra penny.

Enclosed you will find a Gift Aid leaflet from the Diocese of Westminster explaining this in more detail. Over the years, the school has benefitted considerably from the Gift Aid scheme and I hope you agree that it makes sense for all parents who are taxpayers in their own right to sign a Gift Aid form.

In order for our school to maximise from your generous contribution and, at no extra cost to you, please complete and sign the attached **Gift Aid form** and return it to the school by Royal Mail or send via your son/daughter and hand it at the School Reception. If possible, please scan your completed and signed form and send it to this email address: finance@wiseman.ealing.sch.uk

Should this contribution cause you any financial hardship, please feel free to discuss this matter in confidence with the Finance and Admin Manager on 0208 575 8222 Ext 406 or contact the school on the following email address: finance@wiseman.ealing.sch.uk

When to Pay

Via ParentPay: Once your child is registered on the school's 'cashless system' on the 29th June 2018, Mrs Parks will send you a letter shortly afterwards with details of how to log onto ParentPay's website using a **username and password**. The letter will walk you through the simple payment process of school meals, parents contributions to the building fund and lockers.

If you have any questions regarding ParentPay, please contact Mrs Jacqueline Parks, Head of Hospitality, at the following email address: ParksJ@wiseman.ealing.sch.uk or for further details please contact Mrs Parks on 0208 575 8222, Ext 412 (term time only).

I look forward to meeting you and your child on 5th September 2018.

Yours sincerely,

Michael Kiely
Headteacher