

CONTACT DETAILS (ONLY PHONE IN CASE OF EMERGENCY)

Mr B Bird: (Lead Teacher in Normandy) 0044744 2533 582

Ms A McLoughlin (UK Contact at Cardinal Wiseman) 020 8575 8222 Extension 433 (During school hours) 07736067982 (During out of school hours)

Mr B Bird can be contacted on Birdb@wiseman.ealing.sch.uk

Ms A McLoughlin can be contacted on McLoughlina@wiseman.ealing.sch.uk

Travel Company (LFIF) Mobile Contact 00447905774662

Ms C Murphy (Deputy Trip Leader) and Ms S Dempsey (First Aider) will also travel on this visit.

ADDRESS OF THE CENTRE

Learning French in France, Le Clos de l'Ancien Pressoir, Route des Monts, 14520, Commes, Calvados, France

Telephone: 0033 231211246

GENERAL

Students will not require a huge amount of pocket money. Students should bring a packed lunch and snacks for the outbound journey on the ferry. They will only need to pay for a small meal on the ferry on the inbound journey and souvenirs. Around £70 should be plenty, depending on what students want to buy. Staff cannot look after money for students at any times. All other meals and entrance fees are included in the overall cost of the trip.

Please ensure that students have changed their money into Euros prior to leaving London. Students must bring mobile phones with them. Students require a mobile phone with them at all times and they need to bring a European adapter and a phone charger.

Whilst unlikely, petty theft occurs everywhere; particularly in tourist attractions. Students should contact parents by text message at least once per day; but should not be contacting them during the activities that are taking place with the whole group; nor at inappropriate times. A money belt or bag is advisable. Any valuables taken by students are their own responsibility. All students should take a watch with them. It is essential that they keep track of time in order not to miss meeting times.

Students are responsible for carrying their own case (1 case of a maximum of 20kg per student) and 1 rucksack at all times. A rucksack is essential to use each day and carry their packed lunches that will be made at the centre.

BEHAVIOUR

- The school's code of conduct must be followed throughout the trip.
- In the centre, all students should respect their peers, teachers and the centre staff and property.
- If an issue does occur at any time, the students must inform Mr Bird or a female member of staff initially; before raising alarm with parents. Mr Bird will contact parents as soon as possible if required; but needs to be able to deal with the situation calmly and sensibly. All Wiseman staff will also stay at the centre. We are the only school using it. Students of the same gender will be in bedrooms of 3-5. Students should never enter someone else's bedroom at any time.
- On the coach and ferry, students should be seated at all times on the coach and when appropriate on the ferry. Seat belts must be worn. There will be no eating or drinking on the coach, other than emergency water.
- Students should get into their designated groups straight away without any fuss.
- When walking in the street, etc students should ensure that there is always one teacher in front, one in the middle and one behind. Students **must not** cross roads without being told to do so - French drivers do not always stop for pedestrians!
- When given free time, students must ensure that meeting times and points are adhered to and that they are **always with at least 2 other students**. All students will carry 'I am lost' cards with emergency contact details.
- Alcohol and cigarettes are strictly forbidden.
- Failure to follow the rules above will result in students having to stay close to a staff member for the remainder of the trip. Any student found guilty of gross misconduct will be sent home at parental cost.

WHAT TO TAKE?

Normandy should be fairly warm; but the weather is changeable, so students should take sensible, summer clothes and a waterproof jacket. Students must dress appropriately for entering the Cathedral. School uniform is not required at any time. Clothes and shoes should be comfortable as there will be lots of walking. Students may also wish to bring sports' clothing (Football kits etc) and sensible trainers; as there will be an opportunity to play football and other simple sports at the centre. Students could bring a camera, personal music equipment, but they will be responsible for it. Medication may be looked after by staff where necessary. They will need notepads; pens and pencils and a small bilingual dictionary would be useful. Students will complete a journal each evening in French. Students will need to bring their own towels and soap; as these are not provided. All students should ensure that they shower either before bed or in the morning before breakfast. Students will not be allowed in the sea at any stage on this visit.

RETURN JOURNEY

The estimated time of return to school **21.15pm** on Monday July 10th 2017. Students will be able to text on the coach; when we arrive in Portsmouth. Please ensure that someone is at the school on time to collect the students as everyone will be very tired at this stage and will not want to be waiting around.

PASSPORTS AND EHIC CARDS

These will be collected at the parents' meeting on June 20th 2017 and stored safely until the day of travel. Cardinal Wiseman staff on the visit will keep hold of these documents together during our time of travel and then return these directly to students to hand back to parents; as our coach approaches Greenford on Monday July 10th 2017.

CARDINAL WISEMAN ITINERARY & JOURNEY ARRANGEMENTS - JULY 2017

Friday, 7 July:

05.00 Ausden Clark Coach Departure from Cardinal Wiseman (Staff/students should arrive at school by 4.45am at the latest)
06.45 Arrival at Portsmouth ferry
08.15 Morning Brittany ferry to Caen/Ouistreham leaves
15.00 Arrival at Caen/Ouistreham
16.00 Arrival at centre (Le Clos de l'Ancien Pressoir)
Settling in at centre; Briefing (inc Health & Safety)
16.45 to 17.30 Introductory Language Session - places in a French town and directions
17.30 to 18.45 Walk around Port-en-Bessin
18.45 to 18.55 Return to centre
19.00 to 19.45 Evening meal
20.00 to 20.45 Walk to Château
21.30 to 23.30 National day firework display at Port-en-Bessin

Saturday, 8 July:

07.45 to 08.30 Breakfast (& packed lunch arrangements)
08.30 to 09.15 Language Session - au marché
09.15 to 09.30 Travel to Bayeux
09.30 to 10.45 Visit to Tapestry (inc. museum cinema and shop)
10.45 to 12.15 Visit to Bayeux including market
12.15 to 12.30 Return to centre
12.30 to 14.00 Preparation à manger; lunch at centre
14.00 to 15.30 Visit to Arromanches
15.30 to 16.45 Visit to World War 2 site at Longues - walk round site
16.45 to 17.00 Return to centre

17.15 to 18.15 Language session
18.45 to 19.30 Evening meal
Up to 21.00 Centre activities
21.00 School staff to assume responsibilities

Sunday, 9 July:

08.15 to 09.00 Breakfast (& packed lunch arrangements)
09.00 to 09.40 Travel to Jerusalem war cemetery
09.40 to 10.15 Visit Jerusalem war cemetery
10.00 to 10.30 Travel to Bayeux Cathedral
10.30 to 12.15 At Bayeux Cathedral
12.15 to 13.15 Walk around Bayeux (inc. picnic lunch)
13.15 to 13.30 To Omaha Beach
13.45 to 17.00 Visit to Omaha beach & Omaha cemetery & visitor centre
17.00 to 17.30 Return to centre
18.45 to 19.30 Evening meal
19.30 to 21.00 Centre activities

Monday, 10 July:

08.30 to 08.45 Clear rooms & return keys
08.45 to 09.30 Breakfast & packed lunch arrangements
09.30 to 09.45 Travel to Centre Leclerc, Bayeux
09.45 to 10.45 At Centre Leclerc hyper market
10.45 to 11.30 Travel to Caen castle
11.30 to 13.30 Visit Old Caen including castle; picnic lunch
14.00 Coach leaves for Cherbourg
15.30 Arrival at Cherbourg
17.00 Brittany Ferry leaves Cherbourg
19.00 Arrival at Portsmouth
21.15 Arrival at Cardinal Wiseman