



### Biometrics Statement

**Drafted by:** Jackie Parks (Hospitality and Catering Manager)

**Approved by Governors on:** New statement to be ratified

**Reviewed:** As and when either the Governing Body or Headteacher asks for a review

**Next Review:** See above

**Person (position, not name) to perform review:** Catering or Finance Manager

**This policy should be read in conjunction with all other policies and not as a standalone policy**

The school meals service at the Cardinal Wiseman RC School is an in-house operation that uses biometric finger print recognition software for students wishing to use the school meals service.

Our provider for this service is Cunningham Cashless Catering Solutions is a well-established company and has been operating since 1975 and offers the latest finger print recognition software.

Students are only finger print registered once the parent / guardian has received full information about the service and signed to give permission for the student to be registered. Parents/guardians can refuse permission to use print recognition for their child. Their child will then be given a dinner card instead to use when making a payment at a canteen till.

**Finger prints are not stored on the system.** To protect the student's identity and personal information we use Impact in conjunction with ID Manager – which is high performance recognition software and **as the finger image is converted into an algorithm and then discarded this protects the student's personal information and overcomes data protection issues**

The back office computer is a secure area and access to the back office computer is strictly restricted to management personal only.