



PARENTS' CHECK LIST

Please ensure that you return the following documents to the Cardinal Wiseman Catholic School:

If you do not submit **all** documents and return them by the closing date, the governing body may be unable to consider your application fully and it is unlikely that your child will get a place at the school.

1	Supplementary Information Form Year 7	
2	Certificate of Catholic Practice <i>(available from your local Parish or Westminster Diocese website)</i>	
3	Photocopy of Baptismal Certificate	
4	Proof of Residential Address <i>(check overleaf and ensure that you return a photocopy of all of the documents required)</i>	
5	Have you completed the Local Authority Common Application Form? <i>(www.eadmissions.org.uk)</i>	

Proof of Home Address

Proof of home address must be in the **parent's name** at the address given on your application form and be dated within the last six months.

1. If you own or rent your home

Please provide a copy of any **one** of the following as evidence:

- Your current year's council tax bill
- Recent child benefit or child tax credit letter
- Letter confirming entitlement to benefits (housing, income support, jobseekers etc)
- Tenancy agreement with a copy of one bill or other document*
- Letter from social services, National Asylum Support Service (NASS), United Kingdom Border Agency (UKBA) or housing department confirming placement at your address

2. Living with family or in shared accommodation

If you are renting shared accommodation or living with family or friends and are unable to provide any of the above provide **ALL** of the following documents as evidence

- 1) Copy of the council tax payers most recent bill
AND
- 2) Written confirmation from the council tax payer that you are living at the address, the date you moved in and how long you intend to stay
AND
- 3) Two bills/documents* in your name at this address

***Acceptable bills/documents** to provide with a tenancy agreement or written confirmation from the landlord/registered tenant (not sufficient on their own):

- Bank statement/credit card statement
- Mobile phone bill
- Utility bill (gas/electric/water etc.)
- Wage slip

Information in line with Ealing Council Admissions: <https://www.ealing.gov.uk/info/201116/in-year-admissions/1890/acceptable-documentation/1>