

Year 9 Parents' Consultation Evening
Wednesday 25th March 2015 – 3:45pm to 7:45pm

Monday 16th March 2015

Dear Parent/Carer

I am writing to invite you to the Year 9 Parents' Consultation Evening on Wednesday 25th March 2015 from 3:45 – 7:45pm. The Consultation Evening is an opportunity for you to meet and speak to each of your child's subject teachers and review their academic progress. Each member of staff who teaches your child will be available for a **five-minute** appointment to discuss his/her progress.

I would request that appointments are made at the following times:

If your child is in the 'A' Half of the Year **6:00 – 7:45pm**
(Tutor groups: Champion 1 & 2; Fisher 1 & 2; More 1 & 2)

If your child is in the 'B' Half of the Year **3:45 – 5:30pm**
(Tutor groups: Clitherow 1 & 2; Southwell 1 & 2; Ward 1 & 2)

Parents will meet teachers in the Jerusalem building classrooms and in our two activity studios. You should report to the school's main reception on arrival where Sixth Form students will be able to assist you and give you a map of the teachers' locations.

We have inserted a 30 minute break between the end of the first session and the start of the second session. By dividing the evening in this way, we hope to clear the backlog of parents waiting to see staff during the first half of the evening. This should provide families attending the second half of the evening with a less congested and more comfortable experience. The school will be able to accommodate families who cannot make the above times, however to aid your enjoyment of the evening, I hope that you will make every effort to meet the allocated times above.

Your son/daughter will book the appointments in advance. Therefore, please let your child know the time you will arrive so that the appointments can be made. Please remember, if you will be attending without your son/daughter, it is important that you bring a list of their teachers to school with you.

I look forward to seeing you on Wednesday 25th March 2015.

Yours faithfully

Mrs Obikoya

Mrs K Obikoya
Head of Year 9

(Please return this slip by Friday 20th March 2015)

To: **Mrs Obikoya – Head of Year 9**

I will/will not be attending the Consultation Evening on Wednesday 25th March 2015.

Name of Pupil:

Tutor Group:

Year 9 Parents Evening
Wednesday 25th March 2015
Teacher Appointments

<u>Subject</u>	<u>Teacher</u>	<u>Time</u>
English		
Maths		
Science		
RE		
Art		
Drama		
DT		
Geography		
History		
IT		
Languages		
Music		
PE		

