The Cardinal Wiseman Catholic School

June 2023

How to make Payments at Cardinal Wiseman and Parent Contributions to the Building Fund

Dear Parent/Carer

Welcome to The Cardinal Wiseman Catholic School!
I hope your son/daughter is excited by the prospect of joining our school in September and I look forward to welcoming him/her. For a student starting at our school, I would like to highlight some key areas to help ensure your child has the best possible start at our school.

Cashless School - ParentPay

The Cardinal Wiseman Catholic School is a 'cashless' school for all payments made to the school. The 'cashless system' gives both you and your child security and peace of mind by allowing you to make payments using "ParentPay". ParentPay is a secure online income collection and management service which allows you to make payments to school using your debit/credit card. It means that you can have the confidence that your money has been spent according to your wishes; your child does not have to carry money either to or from school; your child's money cannot be lost either inside or outside the school.

All payments for the following areas should be made via ParentPay:

- *school meals*
- *parents' contributions to the building fund*
- *music lessons*
- *school trips and events*
- *art, photography and maths resources*

Parental Contributions to the Building Fund

You will be aware that Cardinal Wiseman, like most Catholic schools, is granted 'voluntary aided' status by the government. This means that although we are in the state system, we can retain our traditions and organise the school on the basis of the teachings of the Catholic Church. However, in return, all Catholic schools are required by law to raise 10% of the cost of developing and maintaining the school buildings, which is something other state schools do not have to do. Therefore, parental contributions to the building fund play an important role in helping to maintain our school in this time of financial cuts.

How to contribute:

The Cardinal Wiseman Catholic School's Governing Body has agreed to ask for a non-refundable annual contribution of £125 per family.

Gift Aid

Our school runs a Gift Aid scheme, which is one of the simplest and most effective ways of giving to our school. The Gift Aid scheme means that for every £1 parents donate; the school receives an extra 25 pence from the Inland Revenue. For example, if you are a taxpayer and give £125 to the school, you will have paid tax on that amount. The school can claim back £25

The
Cardinal Wiseman
Catholic School

with Gift Aid so **your donation of £125 would become worth £150** and it would not cost you an extra penny.

Enclosed you will find a Gift Aid leaflet from the Diocese of Westminster explaining this in more detail. Over the years, the school has benefitted considerably from the Gift Aid scheme and I hope you agree that it makes sense for all parents who are taxpayers in their own right to sign a Gift Aid form.

We are now able to offer the opportunity to maximise your generous contribution when you make your first contribution via ParentPay to the account entitled "Yrs 7, 8 & 9 PVC to the School Building Fund for £125 per year" by following the following steps:

1) Tick the consent box
2) Enter in the notes field: *"I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of GA claimed on all my donations in that tax year it is my responsibility to pay any difference"*
3) Enter your full name and title and the first line of your address and postcode. It would help if you could include the name of your child.

Please complete and sign the attached **Gift Aid form** and return it to the school via Royal Mail or ask your son/daughter to hand it at the School Reception. Otherwise, you can scan your completed and signed form and email it to: LomaxJ@wiseman.ealing.sch.uk

Should this contribution cause you any financial hardship or your financial circumstances change, please feel free to discuss this matter in confidence with our School Business Manager on 0208 575 8222 Ext 406 or through the email address LomaxJ@wiseman.ealing.sch.uk

ParentPay
Your child is automatically enrolled in ParentPay and will be issued an Activation letter with instructions on how to use ParentPay.

If you have any questions regarding ParentPay, please contact Mrs Jo Lomax, School Business Manager at email address: LomaxJ@wiseman.ealing.sch.uk or at 0208 575 8222 x 406. 575 8222, Ext 407.

I look forward to meeting you and your child on 6th September 2023.

Yours sincerely,

Mr. D P Coyle
Headteacher