



**The Cardinal Wiseman Catholic School**  
**Provider Access Policy**



**Approved by Governors on:**

**Reviewed:** September 2018

**Next Review:** Determined by Headteacher and Governing Body

**Next review by:** Deputy Headteacher

**This policy should be read in conjunction with all other policies and not as a standalone policy**

**Reasons for this policy**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer with regard to technical education or apprenticeships. This complies with the school's legal obligations under Section 42B of the Education Act 1997, as amended by the Technical and Further Education Act 2017.

**Student entitlement**

Students in years 8-13 are entitled to

- find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through options evenings, assemblies, careers workshops and taster events.
- understand how to make applications for the full range of academic, technical courses and apprenticeships.

**Management of provider access requests**

**a) Procedure**

Any provider wishing to request access should contact the following member of staff:

- Deputy Headteacher to discuss the technical education opportunities available for 14 year olds, which may lead to enrolment on a full-time programme of study.  
Email: [info@wiseman.ealing.sch.uk](mailto:info@wiseman.ealing.sch.uk)
- Director of Sixth form to discuss technical education courses and apprenticeship opportunities available to 16-25 year olds.  
Email: [info@wiseman.ealing.sch.uk](mailto:info@wiseman.ealing.sch.uk)



## The Cardinal Wiseman Catholic School



### **b) Opportunities for access**

A number of events are integrated into the school careers programme which would potentially offer providers an opportunity to come into school to speak to students and/or their parents. The school calendar varies from year to year so providers need to contact the member of staff named above to identify the most suitable opportunity. The events are usually arranged well in advance so it is essential that providers contact us early in the academic year to be involved in our planning.

Access to students and/or parents will be granted on the understanding that information and guidance offered by providers is related to technical courses and apprenticeship opportunities only. Providers will be expected to meet the school's safeguarding requirements which can be found in the Child Protection and Safeguarding Policy accessible on the school website.

### **c) Premises and facilities**

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit. Providers are welcome to provide relevant brochures and other printed material specifically related to technical courses and apprenticeships. These will be made available to students in the school library.