

## Enquiry about results - Student Request Summer 2019 Exams

Clerical Check/Review of marking Deadline: 19 <sup>th</sup> September 2019
Priority Review of marking Deadline: 22 <sup>nd</sup> August 2019
Copy of Script Deadline: 19 <sup>th</sup> September 2019

This form should be used where you want the Summer 2019 exam results to be checked/remarked or to request a copy of the script. This can either be emailed to the exams office [exams@wiseman.ealing.sch.uk](mailto:exams@wiseman.ealing.sch.uk) or handed into the Exams Officer in Reception.

You are advised, in the first instance, to **discuss the situation with your teacher or head of department.**

Full Name of Student	
Exam Number	
Nature of request <i>(Please circle – can have script + review of marking/clerical check)</i>	Priority Review £58 / Review of marking £48 / Clerical Check £17 / Copy of Script £13 (FREE with EDEXCEL)
Level	BTEC / GCSE / AS Level / A Level / CNAT
Exam Board	
Element Code <small>(Available on results sheet issued)</small>	
Subject	
Contact Phone number	
Contact email address if applicable	
Student Signature	
Date	

By signing the above, you consent to the review of the exam unit/papers listed. You acknowledge and accept that **grades/marks can go down or up** as a result of this.

For both review requests and/or scripts: You agree to pay the fee per paper as listed above .

The fees are payable **IMMEDIATELY** via ParentPay using the “Exam Fees 2019” option OR Bank Transfer. You must enter the required amount. **Please note that the fee is per paper/unit** NOT per subject. The request will NOT be processed until payment has been received. The only exception to this is Priority\* remarks which are time sensitive. In these instances, results will not be given until payment has been received.

Where a review results in the grade improving, any monies paid will be refunded for that unit. This does not apply where the marks change but the grade does not.

*\*Please note that Priority reviews apply ONLY to GCE (AS/A Level/Level 3) papers*