



## The Cardinal Wiseman Catholic School



### Provider access policy

**Drafted:** Senior Deputy Head teacher

**Approved by Governors:** October 2018

**Reviewed:** March 2018

**Next Review:** Determined by Headteacher and Governing Body

**Person (position, not name) responsible for reviewing policy:**

Senior Deputy Headteacher

**This policy should be read in conjunction with all other policies and not as a standalone policy**

### REASONS FOR THIS POLICY

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### STUDENT ENTITLEMENT

Students in years 8 -13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme, which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer *regarding technical education and apprenticeships* through options evenings, assemblies, careers workshops and taster events.
- To understand how to make applications for technical courses and apprenticeships.



## MANAGEMENT OF PROVIDER ACCESS REQUESTS



### Procedure

A provider wishing to request access should contact:

- Senior Deputy Head teacher to discuss the technical education opportunities available for 14-yearold students, which may lead to enrolment on a full-time programme of study. Email: [Info@wiseman.ealing.sch.uk](mailto:Info@wiseman.ealing.sch.uk)
  
- Mr Hickman (Assistant Head teacher), to discuss technical education courses and apprenticeship opportunities available to 16 – 25 year olds.  
Email: [Info@wiseman.ealing.sch.uk](mailto:Info@wiseman.ealing.sch.uk)

### Opportunities for access

A range of events, which are integrated into the School careers programme, will offer providers an opportunity to come into School to speak to students and/or their parents. The School calendar varies from year to year, so providers need to contact the appropriate staff member named above to identify the most suitable opportunity. These events are usually calendared well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning.

Access to students will be granted on the understanding that the information and guidance offered by providers *is related to technical courses and apprenticeship opportunities only*. Safeguarding requirements must also be met. The School policy on 'Child protect & Safeguarding' sets out the School's approach to allowing providers into School as visitors to talk to our students.



## **PREMISES AND FACILITIES**



Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit.

Providers are welcome to hand in relevant brochures and other printed material that are specifically related to technical courses and apprenticeships. These will be made available to students in the School library.