



# The Cardinal Wiseman Catholic School

A Roman Catholic DfE Designated Technology and Humanities College  
Greenford Road, Greenford, Middlesex UB6 9AW  
Headteacher : Mr. M. Kiely.

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## SUPPLEMENTARY INFORMATION FORM IN-YEAR ADMISSION

*A presentation of this application form does not imply in any way a promise that a place at the school will be made available*

Please complete in block capitals

IT IS VERY IMPORTANT THAT WE HAVE YOUR CHILD'S LEGAL NAME AS IT APPEARS ON THEIR BIRTH CERTIFICATE

SURNAME OF CHILD		DATE OF BIRTH			
FIRST NAME(S) OF CHILD					
PARENT/CARER NAMES		MR	MRS	MISS	MS
HOME ADDRESS ** **A child is deemed To be resident at a particular address when he/she resides there for more than 50% of the school week.	*We also require: proof of address (i.e. current copy of Council Tax or Tenancy Agreement) <b>AND one additional current bill - within 3 months max (please provide photocopies only)</b>				
POST CODE	MOBILE NO:		HOME TEL NO:		
	EMAIL ADDRESS:				
CURRENT SCHOOL. IF NOT CURRENTLY IN SCHOOL, NAME AND ADDRESS OF LAST SCHOOL ATTENDED AND LEAVING DATE.		DATE OF LEAVING LAST SCHOOL .....			
RELIGION OF CHILD					
PARISH OF RESIDENCE					
DATE OF BAPTISM OF CHILD	<u>PLEASE ATTACH A PHOTOCOPY OF THE CHILD'S BAPTISMAL CERTIFICATE***</u>				
NAME OF CHURCH					
A BROTHER OR SISTER ATTENDING THIS SCHOOL	NAME		CLASS OR YEAR GROUP		

PT0 GUIDANCE NOTES ON REVERSE



**IS YOUR CHILD 'LOOKED AFTER' BY THE LOCAL AUTHORITY, ADOPTED OR SUBJECT TO A SPECIAL GUARDIANSHIP ORDER, IMMEDIATELY FOLLOWING BEING 'LOOKED AFTER'?**

*Please provide written proof of your child's status from the appropriate authority*

*Please tick as appropriate*

**YES**

**NO**

I confirm that I have read and understood the Admissions Policy and that the information the Information I have provided is correct. I understand that I must notify the school immediately if there is any change to these details and that should any information I have given prove to be inaccurate that the governors may withdraw any offer of a place even if the child has already started school.

Signed.....

Date.....

**GUIDANCE NOTES**

- \* **WE ALSO REQUIRE PROOF OF ADDRESS I.E. COUNCIL TAX OR TENANCY AGREEMENT.**
- \*\* **A CHILD IS DEEMED TO BE RESIDENT AT A PARTICULAR ADDRESS WHEN HE/SHE RESIDES THERE FOR MORE THAN 50% OF THE SCHOOL WEEK.**
- \*\*\* **OR CERTIFICATE OF RECEPTION INTO THE CATHOLIC CHURCH. FAILURE TO SUPPLY A BAPTISMAL CERTIFICATE MAY MEAN THE GOVERNORS WILL BE UNABLE TO CONSIDER THE APPLICATION AS BAPTISED CATHOLIC.**

**PLEASE PROVIDE PHOTOCOPIES OF THE ABOVE DOCUMENTS**

1. The Cardinal Wiseman School Application Supplementary Information Form and the Diocesan Priest's Reference Form can be obtained from the school office/website [www.wiseman.ealing.sch.uk](http://www.wiseman.ealing.sch.uk)
2. The Priest's Reference Form is also available from the Westminster Diocese Website [www.rcdow.org.uk/education](http://www.rcdow.org.uk/education). You must give the Priest's Reference form to your Priest to complete.

Both these supplementary information forms should be completed and sent to the Head teacher of The Cardinal Wiseman Catholic School for consideration by the Governors. The priest may wish to return the Religious Reference form direct to the school. We also require proof of address i.e. Council Tax or Tenancy Agreement.

3. If a space is available and there is no waiting list then the Governing Body will admit the child. If more applications are received than there are places available then applications will be ranked by the Governing Body in accordance with the oversubscription criteria (with the following modifications: Catholic<sup>7</sup> children without an offer of a school place elsewhere are given priority immediately after Catholic<sup>7</sup> 'looked-after' children<sup>1</sup>; similarly, other children without an offer of a school place are given priority immediately after other 'looked-after' children). If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the governing body in the order of the oversubscription criteria (as modified above) and not in the order in which they are received. At the beginning of each subsequent academic year, those still on the waiting list from the previous year will be contacted to ascertain whether or not they wish to remain on the list. If a place becomes available the Governing Body will inform parents whether or not a place is to be offered.
3. Other faith applicants should provide a Religious Endorsement by their Religious Leader.

**INPUT DATE/SIG**

**FOR OFFICE USE ONLY**