



The Cardinal Wiseman Catholic School Person Specification



Job title:	Communication and Language Teaching Assistant
Salary and Grade:	Grade 6
Line Manager:	SENCO
Supervisory Responsibility	None

Essential Requirements: (E) Desirable (D)

Personal Specification for SEN Teaching Assistant

Qualifications and Experience:

Experience of working with relevant age groups within a learning environment

E

Good numeracy and literacy skills (level 2 or above).

E

NVQ 2 for Teaching Assistants or equivalent qualifications or experience

D

Training in relevant learning strategies e.g. Literacy

D

Professional knowledge and understanding, skills and attributes:

Effective use of ICT to support learning

D

Use of other equipment and technology to support learning - video, photocopier etc

E

Understanding of relevant policies / codes of practice and awareness of relevant legislation.

E

Basic understanding of child development and learning

D

Ability to relate well to children and adults

E

Able to work constructively as part of a team, understanding classroom roles and responsibilities.

E

Personal skills and attributes:

Decision making skills - the ability to investigate, solve problems and make decisions

E

Essential Desirable

Essential Desirable

Essential Desirable



The Cardinal Wiseman Catholic School Person Specification



Communication skills (orally, in writing and using technology) - the ability to make points clearly and understand the views of others	E
Ability to develop new ideas	E
Personal impact and presence	E
Energy, determination and perseverance	E
Self confidence	E
Enthusiasm and commitment	E
Reliability and integrity	E
A level of physical fitness to facilitate the requirements of the post	E
Personal pride in their work with a 'can do' attitude	E