



The Cardinal Wiseman Catholic School

Person Specification – Assistant Lay Chaplain



Qualifications	Essential	Desirable
Catholic Theology Degree or equivalent qualification		✓
Ongoing CPD portfolio		✓
Qualification and/or experience in counselling		✓
Experience, Skills and Knowledge		
Be a committed practising Catholic	✓	
Demonstrate knowledge and understanding of the spiritual and social issues affecting young people	✓	
Be able to relate to and inspire young people	✓	
Excellent communication skills	✓	
Have experience of working with young people	✓	
A keen interest in developing the Chaplaincy role in an innovative and creative way	✓	
Ability to lead/organise the celebration of Mass and the sacraments regularly in the school	✓	
Understanding of the requirements of section 48 Diocesan Inspections		✓
Have an understanding of/develop links with local parishes and the wider community	✓	
Ability to use ICT effectively to support your professional role		✓
An understanding of up-to-date educational development nationally		✓
Personal Qualities		
Be willing to promote the teachings of the Catholic church	✓	
Ability to communicate the Catholic faith to both staff and pupils	✓	
Able to work as part of a team and lead where appropriate	✓	
Ability to motivate and inspire staff and pupils	✓	
Ability to use tact, diplomacy, sensitivity and good humour	✓	
Ability to understand others and create trust	✓	

Effective written and spoken communication	✓	
Ability to demonstrate personal and emotional resilience when working in a range of challenging situations	✓	
Active participation in schools developments, such as extra-curricular activities/educational visits/out-of-hours learning	✓	
Commitment to safe-guarding and promoting the welfare of children and young people	✓	
Willingness to undergo appropriate checks including enhanced CRB checks	✓	
Ability to form and maintain appropriate relationships and person boundaries with children and young people	✓	