

STEP INTO...

DIGITAL & I.C.T



How to use this resource?

This guide is here to help you explore different job opportunities, understand how your skills can be applied in the Digital and I.C.T industry, and discover the pathways that can lead you to a fulfilling career.



Basic LMI: Learn about Digital and I.C.T jobs, how many people are employed and the companies you could work for. This will give you a broad understanding of the job market.



Explore Jobs: Discover descriptions of different jobs to find ones that interest you.



Apply Your Skills: See how the Skills Builder Universal Framework can be used in jobs to develop skills like teamwork and problem-solving. Your tutor or adviser will help you to review your skills and rate your current ability. There is also an opportunity to provide your own examples.



Discover Pathways: Find out about education, training programs, and other resources to guide you on your career journey.



Are you interested in exploring opportunities in the dynamic digital sector?



Do you like working with technology and solving complex problems?



Are you curious about how digital innovations are shaping the future of industries?

If the answer is **YES** then a job in the Digital & I.C.T sector could be for you.

DID YOU KNOW...

This sector covers a range of careers which help to build and maintain the computer and information systems that our society now relies upon.

76,080

people in West London are employed in digital and information roles.

14,200

employees needed by 2030.



Could you be one of them?

WHERE CAN YOU FIND LOCAL VACANCIES?



IT Services



Public Sector



Publishing Houses



Film and Music Studios



Corporate Offices



Digital Marketing Agencies

LOCAL INCLUSIVE EMPLOYERS INCLUDE...



Meta



GCHQ

Google



plusnet



UBISOFT



Microsoft

sky



CISCO

DIGITAL & ICT

WHAT JOBS CAN YOU DO?

From technical engineering roles through to help desk support, there are many opportunities to get involved in the digital sector.



TALENTINO[®]!

The CEC has adopted Talentino's #SameAndDifferent model, a national SEND school career framework designed to deliver effective career activities for young people with SEND. Developed from Talentino's work in schools, this concept enhances early career development and encourages employers to support the progression of individuals with SEND.



JOB GROUP 1

don't require Level 2 Qualifications / GCSEs but can lead to supported employment, Supported Internships, Inclusive Apprenticeships, supported Enterprise, T-Levels, Traineeships and FE College.



Library Assistant

They help librarians to manage the day-to-day running of a library.

Annual Salary

£17,000 - £23,000



Data Entry Clerk

They type information into databases and systems and create letters, reports and other documents.

Annual Salary

£15,000 - £25,000



Accessibility Consultant

They help businesses ensure their digital products and services are accessible to all users.

Annual Salary

£15,000 - £26,000



Admin Assistant

They support businesses by organising meetings, typing documents and updating computer records.

Annual Salary

£14,000 - £28,000

JOB GROUP 2

do require at least Level 2 qualifications / GCSEs and can lead onto a Apprenticeships, University, College, Employment or Enterprise.



Games Tester

They input data into computer systems, maintain databases, and ensure accuracy in data entry tasks.

Annual Salary

£24,000 - £33,000



Content Writer

They write material for websites, blogs, and social media, often working remotely with flexible hours.

Annual Salary

£22,000 - £40,000



Social Media Assistant

They schedule posts, monitor engagement, and provide basic customer support on social media platforms.

Annual Salary

£25,000 - £60,000



Web Content Editor

They research, write and manage online content, including text, images, video and social media.

Annual Salary

£22,000 - £40,000

HOW DO ESSENTIAL SKILLS HELP?



Understanding clients' needs and technical requirements.



Clearly communicating complex technical information to non-technical stakeholders.



Troubleshooting and resolving technical issues efficiently.



Innovating and developing unique digital solutions.



Maintaining a positive attitude when facing technical challenges.



Setting and achieving ambitious project goals.



Leading tech projects and guiding development teams.







Collaborating with team members to complete projects effectively.



Rate your ability in each skill on a scale of 1 😞 to 5 😊.

Can you provide any examples of when you have used each skill?

Skill **Rating (1-5)** **Examples of when you have used this skill.**

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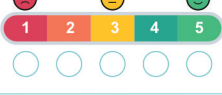
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ROUTES & PATHWAYS

Discover local options by clicking or scanning the QR codes on the following pages.

For more details about the pathways available



SCAN ME



SUCCESS

1

EMPLOYMENT

Supported Employment, Inclusive Employment, Self Employment / Freelance



2

VOLUNTEERING

Supported Volunteering / Work Placement (short or long term / during school after school)



3

APPRENTICESHIPS

Inclusive Apprenticeships (1-2 yrs), Apprenticeships (1-5yrs)



4

FURTHER EDUCATION

A Levels (2yrs), T Levels (2yrs), FE College (1-5yrs), Specialist College (SEND - 1-6yrs),



5

SUPPORTED INTERNSHIPS

Supported Internships (6months - 1yr)



1. EMPLOYMENT



Earn money



Learn and grow



Contribute to society

2. VOLUNTEERING



Helping the community



Learning new skills



Feeling happy

3. APPRENTICESHIPS



On the job training



Earn while you learn



Excellent job outcomes

4) FURTHER EDUCATION



Learn what you love



Gain practical skills



Different levels for everyone

5) SUPPORTED INTERNSHIPS



Learn on the job



Get extra help



Prepare for future jobs

1. EMPLOYMENT



Base UK



West London Alliance



Mencap



Haringey London



Shaw Trust



WLA Work Finder



West London NHS



Hammersmith & Fulham



2. VOLUNTEERING



Hands on London



West Youth Zone



NHS West London



Hammersmith & Fulham



Action West London



The Felix Project



Action for Children



Barnardo's



3. APPRENTICESHIPS



Brent Works



West London College



West London NHS



West London IoT



HRUC



College of North West London



City of Westminster College



Dynamic Training



4) FURTHER EDUCATION



Richmond upon Thames College



College of North West London



Uxbridge College



City of Westminster College



Harrow College



Stanmore College



Barnett & Southgate College



West Thames College



West London Colleges



5) SUPPORTED INTERNSHIPS



Shaw Trust



Mencap Training Academy



Project Search



West London Alliance



Transport for London



DFN Project SEARCH



Whittington Hospital



Work Start



Hammersmith & Fulham



BUILD YOUR VOCATIONAL PROFILE

Helping you to explore future pathways

Education choices and future planning tools for young people with SEND

Scan to START building your Vocational Profile

